

**Minutes of a Meeting of the Mid Sussex District Council
Cabinet Grants Panel held on Wednesday 14 March 2018
From 3.00 p.m. to 4:14 p.m.**

Present: Councillors: Jonathan Ash-Edwards (Chairman)
Norman Webster (Vice-Chairman)

Gary Marsh

1. SUBSTITUTES

None.

2. APOLOGIES

None.

3. DECLARATIONS OF INTERESTS

Councillor Webster declared an interest in Item 7 as he is a member of the East Grinstead Town Council and Kingscote Valley Association. Councillor Ash-Edwards declared an interest in item 7 as he is a member of the Haywards Heath Town Council. Councillor Marsh also declared an interest in Item 7 as he advised Ardingly Parish Council to apply for a grant.

4. MINUTES

The Minutes of the meeting of the Panel held on 31 October 2017 was approved as a correct record and signed by the Chairman.

5. URGENT BUSINESS

None.

6. REPRESENTATIONS FROM MEMBERS OF THE COUNCIL

Councillor Sandy Ellis expressed her wholehearted support of the Haywards Heath Town Council's application for South Road tree planters. Adding that if the Grant was approved it would be of great benefit to the local community.

7. CORPORATE GRANT SCHEMES.

Elaine Clarke, the Community Leisure Officer introduced the Report to present twenty five Facility, Community & Economic Development applications with all but one of the applications having the suggestion to award funds.

Each application had been assessed against a standard check-list and considered by a 'Grants Assessment Group' to ensure a consistent approach to the awarding of grants.

The Facility Grants which are recommended for consideration and approval by the Panel are set out below:-

Organisation	Purpose for which award is sought	Award Requested	Award Suggested
East Grinstead Sports Club	Facility improvements	£167,100	£139,870

The Community & Economic Development Grants which are recommended for consideration and approval by the Panel are set out below:-

Organisation	Purpose for which award is sought	Award Requested	Award Suggested
Age UK East Grinstead	Defibrillator	1,872	1,872
Ardingly Parish Council	Refurbishment of public conveniences	1,500	1,500
Burgess Hill Community Radio	Studio set up costs	4,996	4,996
Creatives Across Sussex	Willow Fest	4,900	4,900
Cuckfield Parish Council	Commemorative Sculptured Bench	3,000	3,000*
Disability Access	Advice on disability matters	1,000	1,000
East Grinstead Cricket Club	Upgrade cricket practise nets	4,000	4,000*
East Grinstead Town Council	Family events programme 2018	5,000	5,000
East Grinstead Town Council	WW1 Centenary events	2,000	2,000
Experience Mid Sussex	Joint marketing campaign	3,000	3,000
Fixers – Public Heath Broadcasting Trust	Youth and mental health project	4,972	4,972
Grace Eyre Foundation	Friendship Group for people with learning disabilities	5,000	5,000
Haywards Heath Cricket Club	Flat sheet pitch cover	840	840
Haywards Heath Town Council	South Road tree planters	10,000	5,000
Haywards Heath Town Council	Commemorative paving and civic event	4,900	4,900
Hurstpierpoint Gymnastics Club	Gym classes and equipment	4,900	1,900
Kingscote Valley Association	Weirwood Reservoir cycle path proposal	5,000	3,000
Mid Sussex Active	Girls Get Active	4,200	2,100
Nature Nurture Sussex	Community Forest School family sessions	3,415	2,068

Poynings Volunteers	Play equipment at Poynings Recreation Ground	2,500	2,500
Respect Youth Club	Weekly programme	900	900
Sign Health	Young Deaf Hope service	4,950	0
South of England Agricultural Show	Young Craftsman of the Year competition	1,500	1,500
SASBAH	Social activities for people with Spina Bifida and Hydrocephalus	2,000	2,000
Total		£86,345	£67,948

*funded by s106 developer contributions

The Community Leisure Officer informed the Panel that the Facility Grant had been deferred in a previous meeting as the Panel questioned the governance of the Club. Since then the East Grinstead Sports Club board of trustees agreed to grant Wave Leisure a twelve year operating lease. She told Members that in order for the Club to receive the grant money they would have to submit evidence of expenditure on the areas listed in the application form. . The financial accounts of the Club had also been reviewed by the Head of Finance.

The Chairman queried whether the section 106 payments would be subject to the restriction on putting more than 5 payments together. He also wanted to reserve the right for the Council to send an observer to the trustee meeting if it was believed necessary. The Community Leisure Officer said that she had checked with the S106 Officer who confirmed they would not be subject to restriction on putting payments together however she wanted to double check and would report back to the Panel.

During consideration of the Community & Economic Development Grants presented, the Panel raised a number of points which the Community Leisure Officer clarified.

The application from Age UK East Grinstead was presented to the Panel and a Member queried where an alarm would be linked to as other defibrillators had been vandalised in the District. He also commented that he would feel more comfortable with it being stored inside. It was agreed that as the defibrillator would be on a Council owned building Corporate Estates and Facilities would be contacted to see if it could be located inside the building.

The Panel thanked the Ardingly Parish Councillor for attending and agreed that they were in full support of the application.

A Member commented on the good work of the Creative Across Sussex group and that they are working with the Council's Community Group and Clarion Housing Association to be proactive in preventing boredom and anti-social behaviour.

The Community Leisure Officer informed Members that the Cuckfield Parish Councils application could be funded by section 106 monies. The Panel believed that the bench was a fitting memorial to those who had lost their lives and hoped that it would bring forth closure to those who had suffered.

The Community Leisure Officer informed Members that there were multiple grants from East Grinstead Town Council and Haywards Heath Town Council. Applicants would usually be

limited to one application each but as these were unique situations to commemorate the WW1 centenary they were allowed. The Chairman agreed with this and was happy for the Panel to be flexible.

Members were supportive of the Experience Mid Sussex application as tourism gives a large boost to the District.

The Community Leisure Officer informed the Panel that the Better Young Lives Group would be advising the Fixers – Public Health Broadcasting Trust and that the Trust would present their project to the Group. Members were supportive of this approach.

The Members were supportive of the Grace Eyre Foundation's application as working with the organisation would aid those with learning disabilities in the District. The Council's Community Development Officer can work with the organisation to help them make local contacts and develop the project.

The Panel were informed that Haywards Heath Town Council had applied for a £10,000 grant for the South Road tree planters however it was the Council's policy to award up to £5000. The Panel were supportive of the application and requested that the Town Council liaise with Mid Sussex District Council's landscapes contract team and the disabled access group. It was agreed to award the full £10,000, this would be funded through the Community and Economic Development Grant and section 106 monies.

It was the Officers recommendation that the Panel award a lower grant than requested to the Hurstpierpoint Gymnastics Club as some items of expenditure were ongoing revenue and ineligible for grant funding.

One Member of the Panel believed that the whole £5000 grant should be awarded to the Kingscote Valley Association. The Chairman asked the Community Leisure Officer whether they had been supplied with a breakdown of how the grant would be spent. She informed the Panel that she had not.. The Panel's decision was to defer this grant until they receive further information and a breakdown of project costs.

The Panel recognised the positive impact Forest Schools have on the local community however it would like to see evidence of long term planning for sustainable funding by the organisation. The Chairman would like Officers to supply advice to the school so in the future they are less reliant on grants.

The Panel recognised that Poynings Volunteers were unlikely to receive any section 106 monies as there was little development in the area. They were informed that Mid Sussex would procure the equipment on behalf of the volunteers.

The Panel supported the application from the South of England Agricultural Society and they believed it was important to support the event and encourage craftsmanship within the District.

RESOLVED

- 1) That a Facility Grant of £97,000 be awarded to East Grinstead Sports Club (EGSC) toward the cost of facility improvements which is made up of Formal Sport S106 contributions: £60,107.25 (P35/779 Land to the west of Imberhorne Lane), £10,741 (PL12-000896 Caffyns Garage, 12-14 King Street), £12,877.13 (PL13-000019 Land at 218 London Road), £7,977.88 (PL13-000617 St James House, 150 London Road), £5,296.74 (PL13-000677 Land at North End Club, 32-33 North End)

This grant offer is made subject to the following special conditions:

- The project must be completed within 2 years of project funding being obtained.
 - TLC to meet every two months during the duration of the project to monitor progress, minutes must be submitted to the Council and a Council observer to attend if required.
- 2) That a Facility Grant of £30,000 be awarded to East Grinstead Sports Club (EGSC) toward the cost of the car park expansion which is made up of Local Community Infrastructure S106 contributions: - £5,073.80 (P35/602e Land at Dunnings Mill Snooker Club), £16,969.57 (P35/694 Land rear of 240-258 Holtye Road), £3,300 (St James House, 150 London Road), £531.63 (PL13-000680 Land at 33-35 Cantelupe Road), £4,125 (PL13-000415 Land at Sussex House, London Road)

This grant offer is made subject to the following special conditions:

- The project must be completed within 2 years of project funding being obtained.
- 3) That a Facility Grant of £16,870 be awarded to East Grinstead Sports Club (EGSC) toward the cost of cricket pitch drainage and practice nets which is made up of Formal Sport S106 contributions: £12,067 (PL13-000680 Land at 33-35 Cantelupe Road), £1,746.12 (PL13-000617 St James House, 150 London Road), £3,056.88 (P35/501 Mariners & Redwood)

This grant offer is made subject to the following special conditions:

- The project must be completed within 2 years of project funding being obtained.
- 4) That a Community and Economic Development Grant of £1,872 be awarded to Age UK East Grinstead to purchase a defibrillator.

This grant offer is made subject to the following special conditions:

- Landlords consent and advice regarding the positioning of the defibrillator to be obtained from the Council.
- 5) That a Community and Economic Development Grant of £1,500 be awarded to Ardingly Parish Council to refurbish the public conveniences.
 - 6) That a Community and Economic Development Grant of £4,996 to Burgess Hill Community Radio be awarded to purchase and install the infrastructure and equipment to create a new radio studio.
 - 7) That a Community and Economic Development Grant of £4,900 to Creatives Across Sussex CIC be awarded to deliver a community arts project working with the residents of Willow Way area.
 - 8) That a Facility Grant of £3,000 be awarded to Cuckfield Parish Council to go towards the cost of a commemorative sculptured bench located within Cuckfield Cemetery. Facility Grant made up of the following Section 106 Public Art contributions - £73 (P35/688 Land at Chatfield Road) and £2,927 (P35/708 Land at Bylanes Close).
 - 9) That a Community and Economic Development Grant of £1,000 be awarded to Disability Access – East Grinstead to provide advice on disability matters.
 - 10) That a Community and Economic Development Grant of £5,000 be awarded to East Grinstead Town Council be as a contribution toward an annual programme of free family events in East Grinstead.
 - 11) That a Community and Economic Development Grant of £2,000 to East Grinstead

- Town Council be awarded as a contribution towards two events to be held in East Grinstead to commemorate the centenary of the end of World War 1.
- 12) That a Community and Economic Development Grant of £3,000 to Experience Mid Sussex (c/o Borde Hill Gardens) be awarded as a contribution towards a joint marketing campaign to promote Experience Mid Sussex.
 - 13) That a Community and Economic Development Grant of £4,972 be awarded as a grant to the Public Service Broadcasting Trust for a Youth and Mental Health Project
This grant offer is made subject to the following special conditions:
 - The proposal must be presented to the Council's Better Young Lives network group and further information submitted before funding is released.
 - 14) That a Community and Economic Development Grant of £5,000 be awarded to Grace Eyre to set up a Friendship Group for people with learning disabilities.
 - 15) That a Community and Economic Development Grant of £840 be awarded to Haywards Heath Cricket Club towards a flat sheet ground cover.
That a Grant of £10,000 be awarded to Haywards Heath Town Council for Trees and Tree Planters in South Road which is made up of £5,000 Community and Economic Development Funds and £5,000 Local Community Infrastructure S106 contributions (P35/489c Land at Former Horace Hilton Premises, Gower Rd)
This grant offer is made subject to the following special conditions:
 - approval from West Sussex County Council Highways Team.
 - consultation with the Disability Access group.
 - liaison with the Council's Landscapes Contract Manager regarding the suitability of the trees.
 - 16) That a Community and Economic Development Grant of £4,900 be awarded to Haywards Heath Town Council as a contribution toward two WW1 commemorative events in Haywards Heath.
 - 17) That a Community and Economic Development Grant of £1,900 be awarded to Hurstpierpoint Gymnastics Club toward development activities and equipment.
 - 18) That a Community and Economic Development Grant of £3,000 to the Kingscote Valley Association toward the development of a business plan to support the Weirwood Reservoir cycle path proposal be deferred as the Panel required more information and a breakdown of costs for consideration by the Chair
 - 19) That a Community and Economic Development Grant of £2,100 be awarded to Mid Sussex Active toward the Girls Get Active Programme.
 - 20) That a Community and Economic Development Grant of £2,068 be awarded to Nature Nurture for Community Forest School family sessions.
 - 21) That a Community and Economic Development Grant of £2,500 be awarded to Poynings Volunteers to go towards the cost of a new see-saw.
 - 22) That a Community and Economic Development Grant of £900 be awarded to the Respect Youth Club to go towards the cost of a weekly Programme.
 - 23) That **no** Community and Economic Development Grant be awarded to the Sign Health as the project is not specifically for Mid Sussex residents.
 - 24) That sponsorship of £1,500 be awarded to the South of England Agricultural Society to go towards the cost of the Young Craftsman of the Year Competition.
 - 25) That a Community and Economic Development Grant of £2,000 be awarded to SASBAH to go towards the cost of providing Services to support people with spina bifida and hydrocephalus.

Chairman.

